

DELIA (MAN KIU) ENGLISH PRIMARY SCHOOL
Notice to Parents/Guardians

1st September 2026

Dear Parents / Guardians,

2026-27 Academic Assessment Policy

We are writing to inform you about the academic assessments that your child / ward is going to have in the 2026-27 academic year. There are going to be two tests and two examinations held throughout the year, one in each term. You are advised to provide parental support to your child / ward's studies at home. *(Please refer to the school calendar for the exact test and examination dates. The school reserves the right to reschedule any examination if needed.)*

You are reminded that students **must NOT** take casual leave during the scheduled dictation, English/Chinese speaking and listening period, subjects practical assessment period, written test and examination period. In case of sick leave, please submit the doctor's certificate within 3 school days after the dictation, test or examination date. There will **NOT** be any supplementary dictation, test or examination. **ZERO** marks will be given for the dictation, test or examination for those taking casual leave or sick leave **WITHOUT** doctor's certificate.

Since we would like to provide a transition period for J.1 students, the results of J.1 Term 1 test and examination will not be counted towards the final results of the school year. J.1 students can familiarize themselves with the assessment format and be prepared for Term 2 test and examinations. Details of the assessment arrangements are as follows: *(The components below marked with an asterisk (*) are to be held during the test and examination period)*

1. English

J. 1

Paper (weighting)	Term 1 (0%)				Term 2 (100%)			
	Test (0%)		Examination (0%)		Test (30%)		Examination (70%)	
General English (30%)	Usage Test*	0%	GE Exam*	0%	Usage Test*	100%	GE Exam*	100%
	Examination (0%)				Examination (100%)			
Reading & Writing (20%)	General Writing & Reading for Writing *			0%	General Writing & Reading for Writing *			80%
	J.1 Writing W.S. 1 & 2			0%	J.1 Writing W.S. 3 & 4			20%
Listening (20%)	Listening			0%	Listening			100%
Speaking (20%)	Speaking			0%	Speaking			100%
Biweekly Dictation (10%)	0%				100%			

J.2-3

Paper (weighting)	Term1 (50%)				Term 2 (50%)			
	Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
General English (30%)	Usage Test*	100%	GE Exam*	100%	Usage Test*	100%	GE Exam*	100%
	Examination (100%)				Examination (100%)			
Reading & Writing (20%)	General Writing & Reading for Writing *			80%	General Writing & Reading for Writing *			80%
	J.2 Writing W.S. 1 & 2 J.3 Process Writing W.S. 1			20%	J.2 Writing W.S. 3 & 4 J.3 Process Writing W.S. 2			20%
Listening (20%)	Listening			100%	Listening			100%
Speaking (20%)	Speaking			100%	Speaking			100%
Biweekly Dictation (10%)	100%				100%			

J.4-6

Paper (weighting)	Term1 (50%)				Term 2 (50%)			
	Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
General English (30%)	Usage Test*	100%	GE Exam*	100%	Usage Test*	100%	GE Exam*	100%
	Examination (100%)				Examination (100%)			
Reading & Writing (30%)	General Writing & Reading for Writing *			70%	General Writing & Reading for Writing *			70%
	Reading Assessment & Group Project			20%	Reading Assessment & Group Project			20%
	J.4-6 Process Writing W.S. 1			10%	J.4-6 Process Writing W.S. 2			10%
Listening (10%)	Listening			100%	Listening			100%
Speaking (20%)	Speaking			100%	Speaking			100%
Biweekly Dictation (10%)	100%				100%			

Remarks:

1. If a J4 to J6 student takes long leave without a doctor certificate, the student has to be present at school 14 days before the first day of the examination period, to complete the **biweekly reading assessment** for examination marks. If he/she is **NOT** present at school 14 days before the first day of the examination period, he/ she will get **zero marks** for the respective part of assessment — 20% of Reading & Writing examination.
2. J4 to J6 **Reading final group project** will take place four weeks before the exam week. Students have to be present and contribute to the project. If a student takes long leave without a doctor certificate and **fails to make a sufficient contribution to their assigned task**, he/ she will get **zero marks** for the respective part of assessment — certain weighting of Reading examination.

2. Chinese

J.1

Paper(weighting)	Term1 (0%)				Term 2 (100%)			
	Test (0%)		Examination (0%)		Test (30%)		Examination (70%)	
Usage & Writing (40%)	Usage & Writing*	0%	Usage & Writing*	0%	Usage & Writing*	100%	Usage & Writing*	100%
	Examination (0%)				Examination (100%)			
Listening (25%)	Listening			0%	Listening			100%
Speaking (25%)	Speaking			0%	Speaking			100%
Biweekly Dictation (10%)	0%				100%			

J.2

Paper(weighting)	Term1 (50%)				Term 2 (50%)			
	Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Usage & Writing (40%)	Usage & Writing*	100%	Usage & Writing*	100%	Usage & Writing*	100%	Usage & Writing*	100%
	Examination (100%)				Examination (100%)			
Listening (25%)	Listening			100%	Listening			100%
Speaking (25%)	Speaking			100%	Speaking			100%
Biweekly Dictation (10%)	100%				100%			

J.3-4

Paper(weighting)	Term1 (50%)				Term 2 (50%)			
	Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Usage (30%)	Usage*	100%	Usage*	100%	Usage*	100%	Usage*	100%
	Examination (100%)				Examination (100%)			
Writing (20%)	Writing*			100%	Writing*			100%
Listening (20%)	Listening			100%	Listening			100%
Speaking (20%)	Speaking			100%	Speaking			100%
Biweekly Dictation (10%)	100%				100%			

J.5-6

Paper(weighting)	Term1 (50%)				Term 2 (50%)			
	Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Usage (40%)	Usage*	100%	Usage*	100%	Usage*	100%	Usage*	100%
	Examination (100%)				Examination (100%)			
Writing (20%)	Writing*			100%	Writing*			100%
Listening (15%)	Listening			100%	Listening			100%
Speaking (15%)	Speaking			100%	Speaking			100%
Biweekly Dictation (10%)	100%				100%			

3. Mathematics**J.1**

Term 1 (0%)				Term 2 (100%)			
Test (0%)		Examination (0%)		Test (30%)		Examination (70%)	
Written Test*	0%	Written Exam*	0%	Written Test*	100%	Written Exam*	100%

J.2-6

Term 1 (50%)				Term 2 (50%)			
Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Written Test*	100%	Written Exam*	100%	Written Test*	100%	Written Exam*	100%

4. General Studies (For J.3 & J.6)**J.3 & J.6**

Term 1 (50%)				Term 2 (50%)			
Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Written Test*	100%	Written Exam*	90%	Written Test*	100%	Written Exam*	90%
/	/	Practical Assessment	10%	/	/	Practical Assessment	10%

5. Humanities (For J.1-2 & J.4-5)

J.1

Term 1 (0%)				Term 2 (100%)			
Test (0%)		Examination (0%)		Test (30%)		Examination (70%)	
Written Test*	0%	Written Exam*	0%	Written Test*	100%	Written Exam*	80%
/	/	Practical Assessment	0%	/	/	Practical Assessment	20%

J.2 & J.4-5

Term 1 (50%)				Term 2 (50%)			
Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Written Test*	100%	Written Exam*	80%	Written Test*	100%	Written Exam*	80%
/	/	Practical Assessment	20%	/	/	Practical Assessment	20%

Remarks:

1. Practical Assessment

For J.1-2 students are required to complete several tasks at home and record a video to demonstrate appropriate values or manners. Parents will observe and record the child's performance, which will account for (10%) of the overall exam score. The video recording, which shows the students' demonstration, will be assessed by the teacher and will contribute an additional 10% to the overall examination score.

For J.4-J.5 students, they will participate in a practical learning activity that allows them to apply what they have learned in a practical setting. Through the activity, students should demonstrate positive values, attitudes, and cultural understanding, and reflect on how these can be practiced in their daily lives. Students will demonstrate positive values and attitudes through their learning activities. Parents or guardians will observe and assess the student's behaviour, (for example. respect, responsibility, cooperation, and willingness to learn.

Students will submit a video demonstrating their learning process at home. In the video, they should explain the values, culture, or life lessons they have gained through the activity. The teacher will assess the video based on the student's understanding, communication, and reflection.

6. Science (For J.1-2 & J.4-5)

J.1

Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Science Journal	0%	Science Journal	20%
Practical Assessment	0%	Practical Assessment	30%
Oral Presentation	0%	Oral Presentation	30%
Classroom Performance	0%	Classroom Performance	20%

J.2

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Science Journal	20%	Science Journal	20%
Practical Assessment	30%	Practical Assessment	30%
Oral Presentation	30%	Oral Presentation	30%
Classroom Performance	20%	Classroom Performance	20%

J.4

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Science Journal	20%	Science Journal	20%
Practical Assessment	20%	Practical Assessment	20%
Written Exam*	60%	Written Exam*	60%

J.5

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Science Journal	10%	Science Journal	10%
Practical Assessment	10%	Practical Assessment	10%
Written Exam*	80%	Written Exam*	80%

Remarks:

1. Science Journal
Science journals (in worksheet booklet) would be completed as assignment each term.
2. Practical Assessment
For J.1 and J.2, marks will be given based on students' performance on practical assessments. Examples include participation, skills learnt, safety issues and equipment care.
For J.4 and J.5, students will conduct a practical task which includes scientific investigation and experiment. Related questions will be asked. It would be conducted two weeks before the examination period.
3. Oral Presentation
For J.1 and J.2, questions related to the content in textbook and workbook would be asked. It would be conducted two weeks before the examination period.
4. Classroom Performance
For J.1 and J.2, marks will be given based on students' classroom performance and assignment. Examples include learning attitudes, participation in group discussions, asking questions and sharing views proactively.

7. Putonghua (PTH) (J.1-2, J.3-6 Group P) / Putonghua Adjusted Curriculum (PAC) (J.3-6 Group A-C)**J.1**

Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Written Exam*	0%	Written Exam*	60%
Speaking Exam	0%	Speaking Exam	30%
Class Participation	0%	Class Participation	10%

J.2-6

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Written Exam*	60%	Written Exam*	60%
Speaking Exam	30%	Speaking Exam	30%
Class Participation	10%	Class Participation	10%

Remarks:

1. The Streaming class will be implemented from J.3 to J.6 **Approximately 30 students from J.2** (based on their overall academic performance) in the current school year will be selected to join the Putonghua class. They will be taught according to the local Putonghua syllabus.

8. Music

J.1

Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Written Exam*	0%	Written Exam*	50%
Practical Assessment	0%	Practical Assessment	20%
Worksheet	0%	Worksheet	20%
Classroom Performance	0%	Classroom Performance	10%

J.2-6

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Written Exam*	50%	Written Exam*	50%
Practical Assessment	20%	Practical Assessment	20%
Worksheet	20%	Worksheet	20%
Classroom Performance	10%	Classroom Performance	10%

9. Physical Education (P.E.)

J.1

Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Physical Fitness	0%	Physical Fitness	40%
Sports Skills	0%	Sports Skills	40%
Value and Attitude	0%	Value and Attitude	10%
Sports Knowledge	0%	Sports Knowledge	10%

J.2-6

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Physical Fitness	40%	Physical Fitness	40%
Sports Skills	40%	Sports Skills	40%
Value and Attitude	10%	Value and Attitude	10%
Sports Knowledge	10%	Sports Knowledge	10%

Remarks:

1. Skill Assessment & Exam Scores

Marks are awarded based on the topics learned in regular P.E. lessons, with final exam scores calculated as the average of these skill marks.

2. Values & Attitudes

Performance marks are evaluated during each P.E. lesson based on personal growth, including commitment, perseverance, and respect for others.

3. **In alignment with the Education Bureau's (EDB) optimized framework for "Internal School Assessment" under the Secondary School Places Allocation (SSPA) system, Physical Education (PE) will be officially incorporated into the Primary 5 and Primary 6 internal grading.** This change aims to promote whole-person development, balanced learning, and healthy growth.

Our school has formulated a comprehensive, school-based PE assessment policy. This policy encourages regular physical activity, improves fitness, and nurtures positive values like perseverance and teamwork.

Core Assessment Structure

To ensure a fair and holistic evaluation, the grading is divided into four distinct domains:

J.5 Term 2		J.6 Term 1		J.6 Term 2
category	Weighting	Assessment Coverage	Assessment Strategy	
Physical Fitness	40%	Core stamina, strength, and general health.	Based on the <i>School Physical Fitness Award Scheme</i> : • Endurance Run (Cardiorespiratory) • Sit-ups (Muscular Endurance) • Handgrip Strength (Muscular Strength) • Sit-and-Reach (Flexibility)	
Sports Skills	40%	Practical technique and coordination.	Practical tests based on term focus (e.g., Athletics, Racket Games, Ball Games, Team Games, Dance, Gymnastics).	
Value and Attitude	10%	Sportsmanship, effort, and active participation.	Continuous in-class observation and tracking of daily activity levels (aligned with WHO's MVPA60 guidelines).	
Sports Knowledge	10%	Understanding of health principles and safety.	Sports-related tactical tasks.	

Example of P.E. Assessment and Covered Topics:

Level/Term	Skills/Sports	Physical Fitness
J.1	Fundamental Movement: Locomotor Skills, Stability Skills, Manipulative Skills	- Aerobics (3 min run)
J.2	Fundamental Movement: Locomotor Skills, Stability Skills, Manipulative Skills	- Aerobics (3 min run) - Endurance (1 min sit-ups)
J.3	Fundamental Movement: Locomotor Skills, Stability Skills, Manipulative Skills	- Aerobics (3-6 min run) - Endurance (1 min sit-ups) - Flexibility (Sit-and reach)
J.4	Athletics, Ball Games, Racket Sports, Gymnastics, Others	- Aerobics (6-9 min run) - Endurance (1 min sit-ups) - Flexibility (Sit-and reach) - Strength (Handgrip)
J.5	Athletics, Ball Games, Racket Sports, Gymnastics, Others	- Aerobics (9 min run) - Endurance (1 min sit-ups) - Flexibility (Sit-and reach) - Strength (Handgrip/pull-ups)
J.6	Athletics, Ball Games, Racket Sports, Gymnastics, Others	- Aerobics (9 min run) - Endurance (1 min sit-ups) - Flexibility (Sit-and reach) - Strength (Handgrip/pull-ups)

10. Visual Arts (V.A.)**J.1**

Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Average mark of all internal artwork	0%	Average mark of all internal artwork	100%

J.2-6

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Average mark of all internal artwork	100%	Average mark of all internal artwork	100%

Remarks:

1. Students' average mark will be adjusted if they take long leave.

11. Computer (For J.1-2 & J.4-5)**J.1**

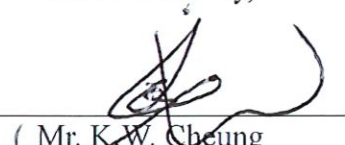
Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Practical Assessment	0%	Practical Assessment	100%

J.2 & J.4-5

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Practical Assessment	100%	Practical Assessment	100%

Should you have any queries concerning the assessments of your child/ ward, please feel free to approach our teachers for further information. Once again, we hope that parents and teachers can work together to help build a better learning foundation for our next generation. Thank you very much for your attention.

Yours faithfully,



(Mr. K.W. Cheung
Principal