

1st September 2025

Dear Parents / Guardians,

2025-26 Academic Assessment Policy

We are writing to inform you about the academic assessments that your child / ward is going to have in the 2025-26 academic year. There are going to be two tests and two examinations held throughout the year, one in each term. You are advised to provide parental support to your child / ward's studies at home. *(Please refer to the school calendar for the exact test and examination dates. The school reserves the right to reschedule any examination if needed.)*

You are reminded that students must **NOT** take casual leave during the scheduled dictation, English/Chinese speaking and listening period, subjects practical task period, written test period, and written examination period. In case of sick leave, please submit the doctor's certificate within 3 school days after the dictation, test or examination date. There will **NOT** be any supplementary dictation, test or examination. **ZERO** marks will be given for the dictation, test or examination for those taking casual leave or sick leave **WITHOUT** doctor's certificate.

Since we would like to provide a transition period for J.1 students, the results of J.1 Term 1 test and examination will not be counted towards the final results of the school year. J.1 students can familiarize themselves with the assessment format and be prepared for Term 2 test and examinations. Details of the assessment arrangements are as follows: *(The components below marked with an asterisk (*) are to be held during the test and examination period)*

1. English

J. 1

Paper (weighting)	Term 1 (0%)				Term 2 (100%)			
	Test (0%)		Examination (0%)		Test (30%)		Examination (70%)	
General English (30%)	Usage Test*	0%	GE Exam*	0%	Usage Test*	100%	GE Exam*	100%
	Examination (0%)				Examination (100%)			
Reading & Writing (20%)	General Writing & Reading for Writing *			0%	General Writing & Reading for Writing *			80%
	J.1 Writing W.S. 1 & 2			0%	J.1 Writing W.S. 3 & 4			20%
Listening (20%)	Listening			0%	Listening			100%
Speaking (20%)	Speaking			0%	Speaking			100%
Biweekly Dictation (10%)	0%				100%			

J.2-3

Paper (weighting)	Term1 (50%)				Term 2 (50%)			
	Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
General English (30%)	Usage Test*	100%	GE Exam*	100%	Usage Test*	100%	GE Exam*	100%
	Examination (100%)				Examination (100%)			
Reading & Writing (20%)	General Writing & Reading for Writing *			80%	General Writing & Reading for Writing *			80%
	J.2 Writing W.S. 1 & 2 J.3 Process Writing W.S. 1			20%	J.2 Writing W.S. 3 & 4 J.3 Process Writing W.S. 2			20%
Listening (20%)	Listening			100%	Listening			100%
Speaking (20%)	Speaking			100%	Speaking			100%
Biweekly Dictation (10%)	100%				100%			

J.4-6

Paper (weighting)	Term1 (50%)				Term 2 (50%)			
	Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
General English (30%)	Usage Test*	100%	GE Exam*	100%	Usage Test*	100%	GE Exam*	100%
	Examination (100%)				Examination (100%)			
Reading & Writing (30%)	General Writing & Reading for Writing *			70%	General Writing & Reading for Writing *			70%
	Reading Assessment & Group Project			20%	Reading Assessment & Group Project			20%
	J.4-6 Process Writing W.S. 1			10%	J.4-6 Process Writing W.S. 2			10%
Listening (10%)	Listening			100%	Listening			100%
Speaking (20%)	Speaking			100%	Speaking			100%
Biweekly Dictation (10%)	100%				100%			

Remarks:

1. If a J4 to J6 student takes long leave without a doctor certificate, the student has to be present at school 14 days before the first day of the examination period, to complete the **biweekly reading assessment** for examination marks. If he/she is **NOT** present at school 14 days before the first day of the examination period, he/ she will get **zero marks** for the respective part of assessment — 20% of Reading & Writing examination.
2. J4 to J6 **Reading final group project** will take place four weeks before the exam week. Students have to be present and contribute to the project. If a student takes long leave without a doctor certificate and **CANNOT complete at least 1/3** of the assigned task, he/ she will get **zero marks** for the respective part of assessment — certain weighting of Reading examination.

2. Chinese

J.1

Paper(weighting)	Term1 (0%)				Term 2 (100%)			
	Test (0%)		Examination (0%)		Test (30%)		Examination (70%)	
Usage & Writing (40%)	Usage & Writing*	0%	Usage & Writing*	0%	Usage & Writing*	100%	Usage & Writing*	100%
	Examination (0%)				Examination (100%)			
Listening (25%)	Listening			0%	Listening			100%
Speaking (25%)	Speaking			0%	Speaking			100%
Biweekly Dictation (10%)	0%				100%			

J.2

Paper(weighting)	Term1 (50%)				Term 2 (50%)			
	Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Usage & Writing (40%)	Usage & Writing*	100%	Usage & Writing*	100%	Usage & Writing*	100%	Usage & Writing*	100%
	Examination (100%)				Examination (100%)			
Listening (25%)	Listening			100%	Listening			100%
Speaking (25%)	Speaking			100%	Speaking			100%
Biweekly Dictation (10%)	100%				100%			

J.3-4

Paper(weighting)	Term1 (50%)				Term 2 (50%)			
	Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Usage (30%)	Usage*	100%	Usage*	100%	Usage*	100%	Usage*	100%
	Examination (100%)				Examination (100%)			
Writing (20%)	Writing*			100%	Writing*			100%
Listening (20%)	Listening			100%	Listening			100%
Speaking (20%)	Speaking			100%	Speaking			100%
Biweekly Dictation (10%)	100%				100%			

J.5-6

Paper(weighting)	Term1 (50%)				Term 2 (50%)			
	Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Usage (40%)	Usage*	100%	Usage*	100%	Usage*	100%	Usage*	100%
	Examination (100%)				Examination (100%)			
Writing (20%)	Writing*			100%	Writing*			100%
Listening (15%)	Listening			100%	Listening			100%
Speaking (15%)	Speaking			100%	Speaking			100%
Biweekly Dictation (10%)	100%				100%			

3. Mathematics**J.1**

Term 1 (0%)				Term 2 (100%)			
Test (0%)		Examination (0%)		Test (30%)		Examination (70%)	
Written test*	0%	Written Exam*	0%	Written test*	100%	Written Exam*	100%

J.2-6

Term 1 (50%)				Term 2 (50%)			
Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Written test*	100%	Written Exam*	100%	Written test*	100%	Written Exam*	100%

4. General Studies (For J.2-3, J.5-6)**J.2-3, J.5-6**

Term 1 (50%)				Term 2 (50%)			
Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Written test*	100%	Written Exam*	90%	Written test*	100%	Written Exam*	90%
/	/	Practical task	10%	/	/	Practical task	10%

5. Science (For J.1 & J.4)

J.1

Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Science journal	0%	Science journal	20%
Practical assessment	0%	Practical assessment	40%
Oral presentation	0%	Oral presentation	30%
Classroom performance	0%	Classroom performance	10%

Remarks:

1. Science journal: Four science journals would be completed as assignments each term.
2. Practical assessment: Two experiments in the activity booklet would be used to count marks in the assessment. Students will complete them in school.
3. Oral presentation: Questions related to the content in textbook and workbook would be asked. It would be conducted in one to two weeks before the examination.
4. Classroom performance: The marks will be given based on students' classroom performance and assignment. Examples include learning attitudes, participation in group discussions and inquiry activities, asking questions and sharing views proactively.

J.4

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Science journal	20%	Science journal	20%
Practical assessment	20%	Practical assessment	20%
Written Exam*	60%	Written Exam*	60%

Remarks:

1. Science journal: Four science journals would be completed as assignments each term.
2. Practical assessment: Students will conduct a practical task which includes scientific investigation and experiment. Students answer some questions and state their findings and discoveries. It would be conducted in one to two weeks before the examination.

6. Humanities (For J.1 & J.4)

J.1

Term 1 (0%)				Term 2 (100%)			
Test (0%)		Examination (0%)		Test (30%)		Examination (70%)	
Written test*	0%	Written Exam*	0%	Written test*	100%	Written Exam*	80%
/	/	Practical assessment	0%	/	/	Practical assessment	20%

J.4

Term 1 (50%)				Term 2 (50%)			
Test (30%)		Examination (70%)		Test (30%)		Examination (70%)	
Written test*	100%	Written Exam*	100%	Written test*	100%	Written Exam*	100%

7. Putonghua (PTH) (J.1-2, J.3-6 Group A)/Putonghua Adjusted Curriculum (PAC) (J.3-6 Group B-D)

J.1

Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Written Exam*	0%	Written Exam*	60%
Speaking Exam	0%	Speaking Exam	30%
Class participation	0%	Class participation	10%

J.2-6

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Written Exam*	60%	Written Exam*	60%
Speaking Exam	30%	Speaking Exam	30%
Class participation	10%	Class participation	10%

Remarks:

- The Streaming class will be implemented from J.3 to J.6 **Approximately 30 students from J.2 and J.3 of each level** (based on their overall academic performance) in the current school year will be selected to join the Putonghua class. They will be taught according to the local Putonghua syllabus.

8. Music

J.1

Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Written Exam*	0%	Written Exam*	50%
Practical Exam	0%	Practical Exam	20%
Worksheet	0%	Worksheet	20%
Classroom Performance	0%	Classroom Performance	10%

J.2-6

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Written Exam*	50%	Written Exam*	50%
Practical Exam	20%	Practical Exam	20%
Worksheet	20%	Worksheet	20%
Classroom Performance	10%	Classroom Performance	10%

Remarks:

- Worksheets:** Teachers should notify students of a lesson in advance for the worksheet assessment (e-class diary and handbook). Teachers should spend time (e.g. recess) with the students who took sick leave with doctor certificate to complete the worksheet assessment within a week when the students resume school. No marks will be given if there is no doctor certificate in record.
- Classroom Performance:** For students who took a leave within the period in completing the group project, marks will be given only if ones participated in the group work for 2/3 or more lessons (e.g. 6 lessons were given for completing the group work, a student should participate in the work for at least 4 lessons), or else no marks will be given.

9. Physical Education (P.E.)

J.1

Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Skill	0%	Skill	30%
Fitness	0%	Fitness	30%
Value and Attitude	0%	Value and Attitude	10%
Sports Knowledge	0%	Sports Knowledge	10%
		Written Exam*	20%

J.2-6

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Skill	40%	Skill	30%
Fitness	40%	Fitness	30%
Value and Attitude	10%	Value and Attitude	10%
Sports Knowledge	10%	Sports Knowledge	10%
		Written Exam*	20%

Remarks:

1. Skill assessment marks will be awarded based on the topics learned, and exam scores will be calculated as the average of these skill marks.
2. Value and attitude marks will be calculated based on class performance in each P.E. lesson, including factors such as commitment, perseverance, and respect for others.
3. Students will be notified one week prior to their exams.
4. Those unable to participate in P.E. exams must submit a medical certificate explaining their inability.
5. Absence from an exam without a medical certificate will result in a failing grade.

Example of P.E. Assessment and Covered Topics:

Level/Term	Skills/Sports	Physical Fitness
J.1	Fundamental Movement: Locomotor Skills, Stability Skills, Manipulative Skills	- Aerobics (3 min run)
J.2	Fundamental Movement: Locomotor Skills, Stability Skills, Manipulative Skills	- Aerobics (3 min run) - Endurance (1 min sit-ups)
J.3	Fundamental Movement: Locomotor Skills, Stability Skills, Manipulative Skills	- Aerobics (3-6 min run) - Endurance (1 min sit-ups) - Flexibility (Sit-and reach)
J.4	Athletics, Ball Games, Racket Sports, Gymnastics, Others	- Aerobics (6-9 min run) - Endurance (1 min sit-ups) - Flexibility (Sit-and reach) - Strength (Handgrip)
J.5	Athletics, Ball Games, Racket Sports, Gymnastics, Others	- Aerobics (9 min run) - Endurance (1 min sit-ups) - Flexibility (Sit-and reach) - Strength (Handgrip/pull-ups)
J.6	Athletics, Ball Games, Racket Sports, Gymnastics, Others	- Aerobics (9 min run) - Endurance (1 min sit-ups) - Flexibility (Sit-and reach) - Strength (Handgrip/pull-ups)

10. Visual Arts (V.A.)**J.1**

Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Average mark of all internal artwork	0%	Average mark of all internal artwork	100%

J.2-6

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Average mark of all internal artwork	100%	Average mark of all internal artwork	100%

Remarks:

1. Students' average mark will be adjusted if they take long leave.

11. Computer (For J.1 & J.4)**J.1**

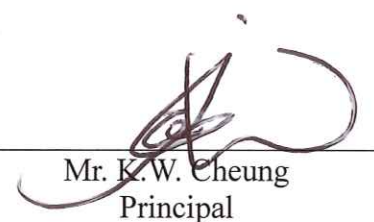
Term 1 (0%)		Term 2 (100%)	
Examination (0%)		Examination (100%)	
Practical Task	0%	Practical Task	100%

J.4

Term 1 (50%)		Term 2 (50%)	
Examination (100%)		Examination (100%)	
Practical Task	100%	Practical Task	100%

Should you have any queries concerning the assessments of your child/ ward, please feel free to approach our teachers for further information. Once again, we hope that parents and teachers can work together to help build a better learning foundation for our next generation. Thank you very much for your attention.

Yours faithfully,



Mr. K.W. Cheung
Principal